

GREELEY MUSEUMS



PRE-PLANNING MAKES FOR A
BETTER FIELD TRIP

How to be Prepared for Your Trip

When you are planning a field trip to any of the city's museums, do these things in advance

to help have a more successful trip.

If you have any questions, call the museum you are visiting.

- Think about the field trip from both an educational and logistical standpoint
- Let the staff know of any activities that you are having the students do while on the field trip. If possible give the staff a copy of any worksheets before the field trip.
- Feel free to bring your own lesson plan into the trip, however,

- be careful that you do not mis-label site items or artifacts.
- Keep the tour provider in the loop about transportation and lunch requirements.
- Take care of drinks and bathrooms before arriving so the tour can start on time. There are rest rooms and drinking fountains on site.
- Educate the adults helpers about modeling good behavior.

Museum Manners

- Listen respectfully, when the guide is talking, you are quiet.
- Don't touch. Hands have oils on them that can harm the artifacts.
- Don't touch with your bodies either. Don't lean on railings or against walls, etc. be careful where you are standing and walking.
- No food or drinks in the buildings.
- Silence cell phones and other electronic devices.